

The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

| | |
|--|---|
| Name of your organisation: RAGGED SCHOOL MUSEUM TRUST | |
| If your organisation is part of a larger organisation, what is its name? | |
| In which London Borough is your organisation based? Tower Hamlets | |
| Contact person: Ms Erica Davies | Position: Director |
| Website: http://www.raggedschoolmuseum.org.uk/ | |
| Legal status of organisation: Registered Charity | Charity, Charitable Incorporated Company or company number: 800538 |
| When was your organisation established? 22/03/1984 | |

Grant Request

| |
|---|
| Under which of City Bridge Trust's programmes are you applying? Making London More Inclusive |
| Which of the programme outcome(s) does your application aim to achieve? Community buildings that are more accessible and as a result |
| Please describe the purpose of your funding request in one sentence. Open up access to the entire Museum experience, particularly for wheelchair users/those with mobility difficulties whose participation is currently limited by the lack of lift. |
| When will the funding be required? 01/07/2019 |
| How much funding are you requesting? Year 1: £100,000 Year 2: £0 Year 3: £0 Total: £100,000 |

Aims of your organisation:

The Ragged School Museum offers visitors and school groups a chance to learn about the social history of Victorian education in the East End of London. The Trust's vision is to be, and to be known as, the best place in London to experience the life of the Victorian poor.

Our aims:

- ? To provide for the advancement of public education by the provision of a museum
- ? To preserve and maintain the buildings onsite at this address
- ? To involve members of the local community in the running of the museum.

Main activities of your organisation:

- 1) Welcoming local, national and international visitors to the Museum - total visitors: 25,686 in 2016/7
- 2) Educational programme a) schools programme with 15,291 attendances with 615 sessions offered to 303 schools b) Free Family Learning Holiday Activities for Tower Hamlets, Hackney and Newham, and beyond - 4,174 participants c) sessions to pupils with special needs
- 3) Our diverse volunteer team supports educational and holiday activities. Over 6,000 hours of volunteering and work placements in 2016/7
- 4) Partnerships to promote inclusion and community engagement: with the Tower Project to provide work experience (in our café) for people with learning difficulties; placements and internships to college students and work experience for local schools; offering support and facilities to a wide range of charities
- 5) Ongoing research collaboration with Queen Mary University of London, participating in a Creativeworks London research project and a Collaboration Fund project to develop new gallery displays.
- 6) Location facilities for film and photo shoot, generating income.

Number of staff

| Full-time: | Part-time: | Management committee members: | Active volunteers: |
|------------|------------|-------------------------------|--------------------|
| 1 | 3 | 6 | 36 |

Property occupied by your organisation

| Is the main property owned, leased or rented by your organisation? | If leased/rented, how long is the outstanding agreement? |
|--|--|
| Owned | |

Summary of grant request

1) Need

The RSM is an important and unique educational resource, visitor attraction and community building. However, no. 46 Copperfield Road is unrenovated, 50% of the space is not suitable for public use and there is limited access for disabled people. Currently, temporary ramps provide access to the ground floor museum and shop; there is only stepped access from the Canal Towpath and to the lower ground floor (with café) and upper levels (including Victorian Classroom). The one wheelchair accessible toilet does not meet current regulations.

2) Delivery

Part of a larger renovation programme, this accessibility project's design team will be led by Richard Griffiths Architects. The RSM Director has overall management. Key milestones: HLF permission to start, October 2018; stage 4 design complete, February 2019; contractor procurement complete, May 2019; Mobilisation and pre site set up complete, July 2019; construction works complete, June 2020; Interpretation and exhibition fit out complete, July 2020; RSM opening, mid-August 2020.

3) Aims

- ? create access to the entire Museum experience across all three floors
- ? improve fire safety for deaf and disabled visitors and users
- ? enhance accessible facilities for disabled visitors and users, including WC facilities and community facilities (café, meeting and function rooms)
- ? enhance accessibility of RSM, its collections and educational programme for deaf and visually impaired visitor and those with sensory impairment.

4) Why RSM

Our commitment to social inclusion and access is drawn from Dr Barnardo, upon whose legacy the RSM was founded. The schools programme attracts schools from Greater London/South East and includes pupils with Special Educational Needs and a high proportion for whom English is an additional language.

RSM Director has 40 years+ experience, including 20 in independent museums. The Trustees have a range of experience skills and expertise, including property sector and buildings development, museum management, arts and heritage finance, administration and fundraising. Richard Griffiths Architects have 25 years' experience in managing conservation projects.

5) Meeting CBT outcomes

This project will remove current barriers to access the RSM as an educational resource, visitor attraction and community building. It will encourage wider, greater and repeated use by disabled visitors and users by making the refurbished RSM more accessible.

Specifically:

- 1: Ramps and a platform lift will create access to the entire RSM experience across all floors
- 2: Refuge points, evac chair, xenon beacons and creation of Personal Emergency Evacuation Plans will improve the fire safety for deaf and disabled visitors and users
- 3: 3 fully accessible WC facilities; access to the café/restaurant; and sound enhancement for the meeting and function rooms will enhance facilities for disabled visitors and users across 3 floors
- 4: Sound enhancement at the information point and teaching room; sympathetic lighting/signage etc for those with sensory impairment; and a range of interpretative tools will ensure that deaf and visually impaired visitors are better able to access the RSM

Continues overleaf

Continued from previous

collections and education programme.

Meeting Principles of good practice

The RSM has consulted visitors and users, including disabled groups such as the Tower Project in the project's development ? for example through surveys. We welcome people of all backgrounds, from our diverse volunteer team to offering facilities to a range of community groups. Our small team of volunteers are directly supported by the Director; our commitments are outlined in our volunteer policy. The RSM is committed to recycling and encourages schools to recycle. The project will reduce the Museum's carbon footprint by creating a more energy efficient building (e.g. making weather proof, insulation etc).

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **No**

What Quality Marks does your organisation currently hold?

Learning outside classroom; museum accreditation; Heritage Alliance Membership.

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Install platform lift to open up access to entire Museum experience

Upgrade Fire safety measures: installation of refuge points with assistance call points, evac chair and xenon beacons; creation of Personal Emergency Evacuation Plans for disabled users

Establish level access ground floor entrance on Copperfield Road (Internal and external ramps)

Establish access to the cafe/restaurant and canal towpath (internal and external ramps)

Install 3 accessible WCs: 1 on ground floor (associated with museum entrance), 1 on Lower Ground floor (associated with cafe/meeting room/school facilities) and 1 on First floor (associated with staff and lettable offices and Second Floor spaces)

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Disabled visitors and users are able to access entire Museum experience across all floors, up to and including the Victorian Classroom on the 2nd floor.

Disabled visitors and users are able to evacuate the building quickly and safely in the event of a fire. Greater confidence in procedures.

Disabled visitors and users are able to use and enjoy community facilities including canal towpath, lower ground floor cafe/restaurant and meeting and function rooms

Disabled visitors and users are better able to access and enjoy the RSM collections, story, educational programme and teaching room

Disabled visitors and users have enhanced WC facilities - from 1 inadequate to 3 fully accessible WC facilities across 3 floors.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

N/A

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

15,000

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

21-30%

Funding required for the project

What is the total cost of the proposed activity/project?

| Expenditure heading | Year 1 | Year 2 | Year 3 | Total |
|--|----------------|----------|----------|----------------|
| Lift: demolitions, alterations, excavation and underpinning foundations | 130,240 | 0 | 0 | 130,240 |
| Lift: construction works - ground slab, lift pit, lift enclosure and door openings | 65,940 | 0 | 0 | 65,940 |
| Lift: electrical works including emergency light and call point | 18,150 | 0 | 0 | 18,150 |
| Lift: powered doors for wheelchair access and access control system | 40,400 | 0 | 0 | 40,400 |
| Lift: installation and associated works | 52,605 | 0 | 0 | 52,605 |
| Fire safety measures - refuge points, evac chair, xenon beacons | 25,020 | 0 | 0 | 25,020 |
| Accessible entrances - No 50 Copperfield Rd and Canal Side | 20,450 | 0 | 0 | 20,450 |
| Accessible toilets on Lower Ground, Ground and 1st floor | 47,955 | 0 | 0 | 47,955 |
| Other- interpretation and sound enhancement | 10,200 | 0 | 0 | 102,000 |
| TOTAL: | 410,960 | 0 | 0 | 410,960 |

What income has already been raised?

| Source | Year 1 | Year 2 | Year 3 | Total |
|-----------------------|----------|----------|----------|----------|
| Heritage Lottery Fund | 310,960 | 0 | 0 | 310,960 |
| TOTAL: | 0 | 0 | 0 | 0 |

What other funders are currently considering the proposal?

| Source | Year 1 | Year 2 | Year 3 | Total |
|---------------|----------|----------|----------|----------|
| | 0 | 0 | 0 | 0 |
| TOTAL: | 0 | 0 | 0 | 0 |

How much is requested from the Trust?

| Expenditure heading | Year 1 | Year 2 | Year 3 | Total |
|--|----------------|----------|----------|----------------|
| Lift: electrical back up power, emergency light and call point | 18,150 | 0 | 0 | 18,150 |
| Lift: powered doors for wheelchair access and access control system - contribution towards | 29,245 | 0 | 0 | 29,245 |
| Lift: installation and associated works | 52,605 | 0 | 0 | 52,605 |
| TOTAL: | 100,000 | 0 | 0 | 100,000 |

Finance details

Please complete using your most recent audited or independently examined accounts.

| | | |
|-----------------------|------------------------|----------------------|
| Financial year ended: | Month: March | Year: 2017 |
|-----------------------|------------------------|----------------------|

| Income received from: | £ |
|-----------------------------------|----------------|
| Voluntary Income | 9,754 |
| Activities for generating funds | 26,366 |
| Investment income | 7 |
| Income from charitable activities | 115,100 |
| Other sources | 0 |
| Total Income: | 151,227 |

| Expenditure: | £ |
|---|----------------|
| Charitable activities | 153,440 |
| Governance costs | 0 |
| Cost of generating funds | 1,478 |
| Other | 0 |
| Total Expenditure: | 154,918 |
| Net (deficit)/surplus: | -3,691 |
| Other Recognised Gains/(Losses): | 0 |
| Net Movement In Funds: | -3,691 |

| Asset position at year end | £ |
|----------------------------|----------------|
| Fixed assets | 126,868 |
| Investments | |
| Net current assets | 22,605 |
| Long-term liabilities | 0 |
| *Total Assets (A): | 149,473 |

| Reserves at year end | £ |
|-----------------------------|----------------|
| Restricted funds | 4,302 |
| Endowment Funds | 0 |
| Unrestricted funds | 145,171 |
| *Total Reserves (B): | 149,473 |

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
1-10%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

N/A

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

| | Year 3 £ | Year 2 £ | Most recent £ |
|---|-------------|-------------|------------------|
| City of London (except City Bridge Trust) | 0 | 0 | 0 |
| London Local Authorities | 3,704 | 5,043 | 6,000 |
| London Councils | 0 | 0 | 0 |
| Health Authorities | 0 | 0 | 0 |
| Central Government departments | 0 | 0 | 0 |
| Other statutory bodies | 0 | 0 | 0 |

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

| Name of Funder | Year 3 £ | Year 2 £ | Most recent £ |
|---|-------------|-------------|------------------|
| Foyle Foundation | 11,500 | 0 | 20,000 |
| Queen Mary University of London | 0 | 6,377 | 0 |
| M&G Investments | 4,250 | 0 | 0 |
| Charlotte Bonham Carter Charitable Foundation | 2,500 | 0 | 0 |
| AxIs Foundation | 1,902 | 0 | 0 |

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Sian Newton**

Role within **Fundraiser**
Organisation: